

JAN 15 2013

HALL MEMORIAL LIBRARY  
BOARD OF DIRECTORS' MEETING  
November 13, 2012

TOWN OF ELLINGTON  
TOWN CLERK'S OFFICE

- I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:35PM. Members present were Mary Clements, Janet Wieliczka, Jeanne Zulick, Peter Nickerson, Patricia Grundman, Children's Librarian and Assistant Library Director and Susan Phillips, Library Director.
- II. Citizens' Forum - There were no citizens present at this meeting.
- III. Approval of Minutes of the October 9th, 2012 meeting (Nickerson/Clements). The minutes were reviewed by members present and were unanimously approved as written.
- IV. Treasurer's Report Susan Phillips read the balances in the checking and savings accounts as of November 2012.
- V. Current Year Budget - A copy of the Year-to-date budget was reviewed.
- VI. Library Director's Report - the report dated Oct. 13, 2012 was reviewed and discussed.
- VII. Friends of the Library Report - Peter Nickerson reported that the previously scheduled book sale was cancelled due to the snowstorm. No date has been set for a rescheduled sale. The date of the Christmas Cookie Sale has not been confirmed yet.
- VIII. Old Business - Sue Phillips reviewed and distributed results of the staff's brainstorming for the Long Range Plan. The Board would like to provide an online survey via the Ellington connection in the next issue. Depending on the response, the 1st quarter 2013 issue could provide the link again. The Board members will review the Director's/staff ideas and provide input at the January meeting.
- IX. New Business - The Board unanimously approved the Meeting Schedule for 2013-2014 (Clements/Nickerson)(attached). The Board authorized Sue Phillips to obtain an estimate for the cost of purchasing and installing a generator for the Library (Wieliczka/Zulick), unanimously approved. There was a discussion regarding Winterfest activities at the Library on December 1st.
- X. Directors' Concerns - Mary Clements and Janet Wieliczka reported on the ACLB meeting they attended on Oct. 25, 2012.

XI. Correspondence - None.

XII. Adjournment - A motion was made and unanimously passed to adjourn the meeting at 9:20PM (Clements/Nickerson).

Respectfully submitted,

*Mary Clements*

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